

## Building and Property Maintenance

June / July 2020

### *Members of this ministry:*

Deacon Tony Russo, Jennie Guida, John Deane, Jason Adams  
Clergy Liaison: Fr. Arturo Querijero (new ministry member)  
PC Liaison: Bob Morano

### *Meeting Date(s):*

No formal in-person meetings were held with the team members; however, communication took place in June and July by phone and email.

### *Special Note:*

During months of June and July, COVID-19 restrictions on gatherings was in place. Also Bob Morano was recovering from ankle surgery and spent three weeks without reading glasses (until replacements were available). These minutes were produced by Susan Morano, reviewed and approved by Bob.

### *The following activities and tasks were accomplished during this period:*

- **Saint Matthew Building Sign** (facing Town and Country) was examined by an electrician (services paid by the complex/association) and found to be in working order. John Deane met with the electrician and verified that the sign does illuminate in the evening. We will seek estimates on cost to change the wording on the sign.



Justin Veiga created eight examples of name wording in the form of PowerPoint slide show. Bob sent these examples to clergy, staff, and parish council members asking for preferences. The example received the most votes is #7:



- **Changes to Outdoor Environment:** All plants on walkway around our church building were repotted, thanks to Sharon Smith, Deacon Tammy, and Deacon Tony.

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- **Changes to Indoor Environment:** Jason Adams completely replaced the paneling behind the tabernacle that houses the spare Eucharist (sanctuary). It completely covers the windows and is a significant improvement.
- **Changes to Facilities:** Jason Adams repaired the bathroom toilet of the children's classroom area (office building). New linoleum tile was also installed in this bathroom.
- **New Member in Association:** Town and Country Business Plaza: Fr. Arturo Querijero announced in July (via email) that he is now serving as the new Vice President of the Plaza association and will join Saint Matthew Building and Property Maintenance ministry.
- **Additions to Outdoor Building:** Sharon Smith purchased and installed pamphlet holders in two places - - on the glass near gathering room door and on glass near sanctuary entrance. These holders will make accessible the Tri-Fold color brochure to foot traffic. Their presence advertising "who we are as a Catholic church" is particularly timely due to the COVID-19 restrictions that have cancelled in-person worship services. In other words, we our methods to introduce our church to newcomers were greatly decreased, and these brochures will help fill that gap.

