

July 18, 2020

Community Life and Fundraising Ministry

Attendees: Jennie Guida and Tonya Adams

Subject: Kathryn Tuma's Retirement

Setting up a Zoom Party:

Tonya:

---She'll arrange setting up the Zoom event on line. She has the account and password to handle 100 attendee's for over any hour.

---She'll create a flyer for the Zoom Party and request for donations for a community gift.

---She'll contact Mimi to confirm that she'll handle the community donations collection for gift. We'll start with a Pandora Bracelet (Jennie and John to buy) with charms. Any left over money will be used for gift cards

----Confirm with Mimi and +Peter who would Host and invite who they think would be best for Kathryn's Roast comments.

----Work on getting pictures for a video show. Work with Justin or? to create this slide show

---Work on a Trivia Game related to the year Kathryn was born

----Tonya will coordinate with the communication ministry for messaging.

Jennie:

---Contact Kathryn to discuss invitation list and emails for members, past and present, family and friends.

----Request questions for a Trivia game related to the year she started with Saint Matthew.

----Work with Kathryn for a Saturday date in August.

----Request for photos of Kathryn to be included in slide show. Jim Tuma, Mimi, community

----Request cards and notes that can be include with her gift?

----Work on trivia questions for the year she was born.

Date to TBD----Saturday in August

Time----4 pm to 6 pm. This will allow for people not in Pacific Time zone to join

Activities----

2 trivia games: 1 for the year she was born and 1 for the year she started at Saint Matthew

A roast from 4-6 people

Slide show