

MINUTES / STATUS CONSTITUTION REWRITE COMMITTEE

Group Meeting #1

Date Held:	July 11, 2020
Location:	Gathering Room and on-line via Zoom
In Attendance:	Mo. Diane Smith, Sharon Smith, Tonya Adams, Fr. Arturo Querijero, Deacon Tony Russo, Bob Morano, Susan Morano, Bishop Peter Hickman

Items Discussed:

Glossary of Theological Terms; Brief History of Saint Matthew's Inclusivity; Preamble; Autocephalous Parish/Diocese Affiliation; Auxiliary Bishop and Bishop/Pastor; Ecclesial Affiliations.

Deliverable: Hardcopies of items listed above distributed at meeting and by email.

Group Meeting #2

Date Held:	July 21, 2020
Location:	on-line via Zoom
In Attendance:	Mo. Diane Smith, Sharon Smith, Tonya Adams, Remo Ottone, Deacon Tony Russo, Bob Morano, Susan Morano, Bishop Peter Hickman

Items Discussed:

Parish By-Laws, Section I including: Eligibility, Responsibilities, Term, Appointment of Council Members, Appointment of a Council Chairperson and Assistant Chairperson.

Deliverable: Document representing the group's consensus on these sections was created and distributed via email. Document identified as "July 21<sup>st</sup> consensus document".

Group Meeting #3

Date Held:	August 4, 2020
Location:	on-line via Zoom
In Attendance:	Mo. Diane Smith, Sharon Smith, Tonya Adams, Remo Ottone, Deacon Tony Russo, Bob Morano, Susan Morano, Bishop Peter Hickman, Fr. Toting Tronco

Items Discussed:

Feedback to "July 21<sup>st</sup> consensus document" was discussed and agreement reached.

Deliverable: "August 4<sup>th</sup> consensus document" distributed via email.

Group Meeting #4

Date Held:	August 18, 2020
Location:	on-line via Zoom
To be Invited:	Mo. Diane Smith, Sharon Smith, Tonya Adams Bob Morano, Susan Morano,

Items Discussed:

Parish By-Laws from Section "F. Duties of Moderator" finishing after Section "L. Removal of a Council Member".

Deliverable: Document representing the group's consensus on these sections was created and named "Aug18<sup>th</sup> consensus document", then distributed via email. Consensus document representing Constitution Preamble also distributed.

MINUTES / STATUS CONSTITUTION REWRITE COMMITTEE

Group Meeting #5

Date Held:	September 4, 2020
Location:	on-line via Zoom
To be Invited:	Mo. Diane Smith, Sharon Smith, Tonya Adams, Remo Ottone, Bob Morano, Susan Morano

Items Discussed:

Parish By-Laws, Section II Standing Lay Ministry Teams including: Creation and dissolution of Ministry Teams

Deliverable: Document representing the group's consensus up to this section was created and distributed via email. Document identified as "Sept 4<sup>th</sup> consensus document".

Group Meeting #6

Date To Be Held:	September 14, 2020
Location:	on-line via Zoom
To be Invited:	Mo. Diane Smith, Sharon Smith, Tonya Adams, Remo Ottone, Bob Morano, Susan Morano

Items Discussed:

- a. Article II Standing Lay Ministry Teams including: Responsibilities of Ministry Teams, Responsibilities of Ministry Team Chairperson, Responsibility of Parish Council Liaison, and Removal or Resignation of Ministry Team Members
- b. Committee team agreement to postpone any typo corrections, sentence rearrangement, punctuation or spelling errors for the consensus document until we have completed a consensus of By-Laws. These types of edits could be done by a editor/proof-reader volunteer.

Deliverable: Document representing the group's consensus up to this section was created and distributed via email. Document identified as "Sept 14<sup>th</sup> consensus document".