

Minutes CPRM Ministry Team Zoom Meeting

Wednesday, October 21 @ 6:30 PM

Present: Sharon Smith, Angelica Tronco, Justin Veiga, Susan Morano
Absent: Stephany Crisantos, Angela Crisantos, Tonya Adams, Deacon Tammy Fuqua

Topics Discussed:

In-Progress Work:

- Mo. Jetty's request for new webpage featuring Son Shine Club: Justin has started work on this.
- "Tea and Theology" filmed interviews: Sharon is working on this with Deacon Tony Russo. Sharon mentioned need for a third person to act as "director" to assist with filming and timing. Interviews expected to have ten-minute duration. Angelica mentioned need for a "photo" (design or logo) to introduce each segment and be an identifiable "brand" for the interviews. Sharon would like to use her unique teapot, cup and saucer that she owns to fill this need. Justin suggested a design he has available.
- "Bertie's Bible Story Sketchbook": Sharon is working with Bertie to capture her drawings with photos. Work in progress to transfer drawings to a new background without text.
- Synod Parade of Parishes PowerPoint: Susan mentioned her attempts to upload Powerpoint presentation to website using compressed version Justin created. Angelica suggested converting the slide show to a video. Sharon suggested that we now have time (couple years until next Synod) to enhance and expand on this presentation. Susan to send presentation to Angelica for conversion to a video.
- Webpage for CPRM requests: Susan announced that she delivered a demo of the /submit webpage at October 20th Parish Council meeting, along with the new submission deadlines (lead times required). Susan mentioned that she submitted CPRM 2021 budget request to Finance Ministry.
- Facebook "Donate" button: Justin reported that our most recent response to Facebook for additional documentation was rejected. The request for charitable status has met with repeated rejection, regardless of the documentation supplied to FaceBook to satisfy our qualification as charitable organization.
- Learning Library: Susan asked Angelica to describe contents, scope, and storage site for this idea. Angelica reported the library could be housed on a Google drive, and include job aides for CPRM tasks, liturgical ministers, environment decorations for sanctuary in the form of U-tube videos, pdf instructions, photographs, or handbooks (all online – no hardcopy documentation).

Future Meetings:

- A meeting will be held second Wednesday of November (Nov 11). Susan asked if anyone wanted to skip the December meeting. Responses were non-committal. A meeting will be scheduled for December 9th.

2021 Team & New Chairperson:

- Susan mentioned that she will be rolling-off the Parish Council and her responsibilities as CPRM ministry chairperson. She stated that Saint Matthew Constitution mandates a vote each year for new ministry chairperson. She reported that the chairperson responsibilities include scheduling meetings, and ensuring that minutes and/or monthly reports are submitted to parish council moderator. The chairperson could be the PC Liaison, or any ministry member. She asked the team to actively recruit new members during 2021, and to think about nominating a new chairperson for 2021.

The October CPRM monthly report detailing work completed from September 9th to October 21 was sent to all team members prior to the meeting and will be uploaded to Ministry Reports webpage.